**Graduate Faculty Executive Committee**

**Meeting Minutes – February 3, 2020**

Members Present: Christopher Badurek; William Bellingham; Genevieve Birren, Alexis Blavos; Nancy Diller; Tracy Frenyea; Eileen Gravani; Peter McGinnis; Andrea Robinson-Kuretich; Nance Wilson; Vince DeTuri; Jose Feliciano; Kevin Sheets

Members Absent: Ronni Casella; Charlotte Pass; Carol Van Der Karr

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | Minutes from November 11, 2019 were approved | **Approved** |
| **New Business:**  **Curriculum**  **1. EDL 618** | Motion to reject EDL 618, moved by Blavos; seconded by McGinnis  Proposal was for course description and course title changes. Committee questioned whether this was an alteration or a new course since proposed changes and accompanying syllabus do not align with existing course in substantive ways, including field experience component.  Committee rejected proposal, highlighting following concerns:  1. Revised catalog description did not match scope of existing course in catalog (is this an alteration or a new course?)  2. Revised description/syllabus did not reflect field experience component in original course  3. If Field Experience component is being retained, that should be included in stated SLOs  4. SLOs should be reviewed for clarity and measurability  5. Syllabus should be updated to reflect campus resources (e.g. Stafish rather than PASS)  6. Consider edits to course title: Human Resources and Contracts instead of Human Resource and Contract | **Approved** |
| **New Business:**  **Curriculum**  **2. Program Alteration: Exercise Science M.S.** | Motion to approve program alteration, moved by McGinnis; seconded by Badurek  Program alteration to include EXS 611 (Research Methods in Exercise Science) as an alternative to PED 611 (Research Methods in Physical Activity) | **Approved** |
| **Meeting Adjournment** | Motion to adjourn, moved by McGinnis, seconded by DeTuri | **Adjourned 9:30 a.m.** |

Submitted by Kevin Sheets